

Residential House Parent

Andrews Osborne Academy is seeking **Residential House Parents** to join our dynamic Residential Life Team for the 2025-2026 academic year.

As a Residential House Parent, you will help shape the boarding experience for our students, creating a home away from home. You'll be a mentor, a role model, and a guiding adult presence, responsible for fostering a safe, caring, and engaging environment within your assigned residence hall.

Key Responsibilities:

- Serve as a constant, visible presence in the residence hall during scheduled duty nights
- Create and maintain a positive, structured, and inclusive house culture
- Oversee daily and nightly responsibilities (3-day on, 3-day off, rotation with co-House Parent)
- Ensure student safety and well-being, managing emergencies and enforcing residential policies
- Implement programs and house activities in line with the school's Residential Curriculum
- Conduct weekly cleaning inspections, curfew checks, and community meetings
- Administer student medication as needed (training provided)
- Monitor travel, check-ins/outs, and attendance using Orah (residential software)
- Support students' emotional and social needs; refer concerns to counseling or Health Services
- Collaborate with Residential Life staff, faculty, and student leaders to support overall student development
- Maintain a house that is clean, organized, and ready for visits or tours at any time

Who You Are:

- A caring, responsible adult who loves mentoring and supporting high school students
- Experienced in working with youth in educational, residential, or camp settings
- Highly organized, dependable, and flexible
- Calm under pressure and able to respond to emergencies
- Tech-savvy and comfortable using platforms like Orah and G-chat for communication and reporting
- Willing to live on campus and work evening/night shifts on a rotating basis

Bonus Points If You Have:

- Experience in boarding schools or residential programs
- A background in education, social work, counseling, or student life
- First aid/CPR certification (or willingness to be trained)

What We Offer:

- Salary and benefits
- On-campus housing, utilities and meals when school is in session
- A vibrant, diverse, and supportive school community
- The chance to make a lifelong impact on students' lives

Join us at **Andrews Osborne Academy**, where community matters and every student's story is valued. Help us provide a transformative boarding experience for students from around the world.

Interested parties should send a letter of interest and resume to John Degroat, Director of Residential Life, at jdegroat@andrewsosborne.com.

Andrews Osborne Academy
38588 Mentor Avenue
Willoughby, OH 44094
440.942.3600

*All applicants should know that a formal BCI/FBI background check will be a part of this hiring process.
Andrews Osborne Academy is an equal opportunity employer committed to cultural diversity in our workforce.*

www.andrewsosborne.org