



Chinese Teacher

Hiring for the 2024-2025 School Year

DEPARTMENT:	Middle School
REPORTS TO:	Director of Middle School
FLSA STATUS:	Exempt

SUMMARY

Hathaway Brown School is seeking a full time Chinese teacher who could work with girls in 4th through 12th grade. The ideal candidate has a passion for Chinese language and culture; possesses native or near native fluency; has the ability to develop and implement an effective and engaging curriculum; possesses a knowledge of adolescent development and the ability to build positive relationships with students; has the ability to draw people in for collaboration and problem solving. He/ she will work effectively as a member of the Middle School division and the World Language Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Ability to teach multiple levels of Chinese classes.
- Create a warm and challenging teaching environment that fosters the love of learning and the Chinese language.
- Combine vocabulary, grammar, reading, writing and speaking skills for a holistic teaching approach.
- Develop a strong Chinese program for both heritage and new speakers of the language.
- Collaborate with the World Language Department to establish continuity
- Work with students on an individual basis in and outside of class time.
- Provide regular feedback (written and verbal) to students and parents
- Prepare report cards
- Maintain an organized classroom environment
- Attend faculty, division and in-service meetings as scheduled
- Advise a small group of Middle School students, develop and administer social emotional curriculum and maintain parent communications
- Engage in the life of the Middle School (presence at assemblies, lunch, events, etc.)
- Support the Mission of the School

EDUCATION and/or EXPERIENCE

- A minimum of a Bachelor's degree required, (Chinese or related educational field preferred), Master's preferred
- A passion for teaching and learning
- The ability to develop and implement an effective and engaging curriculum; a highly competent teacher
- High-level of familiarity and competence across cultures and multiple perspectives

- Familiarity and competence in technology skills
- Superb communication skills
- A growth mindset, energy and initiative

WHY HATHAWAY BROWN:

- Competitive salaries for Independent Schools
- Comprehensive medical, dental and vision package, 403(b) plan with matching
- Employer covered life insurance
- Employee Assistance Program
- Voluntary insurance offerings: additional life, accident, critical illness,
- Professional development program
- Wellness credit
- Collaborative teaching environment with seasoned professionals

DIVERSITY, EQUITY AND INCLUSION

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered on the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities. Click [here](#) to be directed to our full DEI Statement.

ABOUT HATHAWAY BROWN

Hathaway Brown School has a rich 146-year history of educating and empowering girls. As Ohio's oldest continually operating college-preparatory for girls, Hathaway Brown has earned a reputation for academic excellence and innovation in the region and around the country. Home of the Learn for Life signature approach, Hathaway Brown has long been devoted to a fusion of cutting-edge curriculum and experiential learning. Our approximately 850 students and 225 faculty and staff come to Hathaway Brown from 89 different communities in Northeast Ohio, and enjoy our stunning 16-acre campus in Shaker Heights, Ohio – just minutes from the cultural attractions of downtown Cleveland.

TO APPLY: Interested candidates should email a cover letter, resume, and statement of pedagogical philosophy to hrstaffing@hb.edu. If you have any questions you may contact Meredith Cavell, Director of Human Resources at 216-320-8112.

Hathaway Brown School
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EOE