



**Position Opening: Mandarin Chinese Instructor**

**Type: Full-time Faculty**

**Application Deadline: Until filled**

**Start Date: August 10, 2022**

Maumee Valley Country Day School is seeking a Mandarin Chinese Instructor to teach beginning to advanced levels of Mandarin to high school students. The ideal candidate is an enthusiastic and nurturing educator with experience working with a diverse student body and implementing culturally-responsive teaching practices at the secondary level.

A Maumee Valley teacher is a guide who orchestrates learning for students in ways that are engaging, challenging, and relevant. The successful candidate is a resourceful teacher who utilizes a range of pedagogical techniques in order to reach all learners and forge strong relationships with students and families.

This position reports to the Head of Upper School and collaborates closely with the World Language department, Upper School faculty, and Student Support Team.

**Key Responsibilities and Duties:**

- Teach two to three sections of Mandarin Chinese (beginner to advanced levels)
- Manage a student load of between 10 and 20 students
- Provide translating support for communications with parents of Chinese students in the boarding program
- Support the school vision, mission, and DEI work

**Skills and Competencies:**

- Teach Mandarin Chinese to secondary school students. Implement strategies for teaching listening, speaking, reading, and writing skills in simplified and traditional Chinese characters
- Understand the standards and proficiency guidelines of the American Council on Teaching of Foreign Languages (ACTFL)

- Implement curriculum and instruction at the secondary level. Develop instructional materials and lesson plans. Translate lesson plans into student-centered learning experiences that maximize teaching time.
- Create a safe and collaborative learning environment.
- Differentiate instruction to meet the needs of a diverse group of learners.

**Credentials:**

- A degree in Chinese or a related field
- Demonstration of successful experience teaching Chinese language from beginning to advanced levels
- Fluency in Mandarin Chinese, native or near-native
- Must be willing and able to secure an [Ohio Permanent Non-Tax certificate](#) or Professional Teaching license. The school will support you in obtaining this once hired. However, it must be secured within the first six months of employment for compliance purposes.

**Background check:**

All Maumee Valley employees and volunteers must agree to a comprehensive background check and confidentiality agreement.

**Equal Employment Opportunity**

We are dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race, color, religion, sex, national origin, age, ability, sexual orientation, gender identity or expression, military status, or veteran status, ancestry, or citizenship, in accordance with applicable laws. In addition, we comply with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, benefits and training. We value a diverse workforce.

Any employee who believes they have been discriminated against may discuss this with their supervisor or the Head of School.

**HOW TO APPLY:**

1. Complete this 8-10 minute survey: <https://go.apply.ci/s/E2UrzEp33W>
2. Email your documents in PDF format to [hr@mvcds.org](mailto:hr@mvcds.org).
  - a. Documents needed:
    - i. [MVCDS Application](#)
    - ii. cover letter, resume
    - iii. three written professional letters of reference
    - iv. copy of college transcripts.
  - b. Please use the title of the position in the subject line of your email.

### **About MVCDS**

At Maumee Valley Country Day School, children dream, explore, and cultivate their passions and strengths. Our faculty and staff do the same. We are more than a school and more than a group of people—we are a community of lifelong learners who inspire joy. As the only PK-12 independent school in northwest Ohio, we support an accomplished and diverse student body within a progressive academic program.

A Maumee Valley education is Personal, Experiential, and Global—it is a journey of discovery and of action that defines each child’s learning experience. Through an intentionally crafted curriculum including active lessons as well as serendipitous explorations, a Maumee Valley education launches children toward the investigation of the world and helps them find their place in it. With our students at the center of our decision-making, we aspire to seek understanding, grow in our compassion and empathy, and adapt to the ever-changing world our students will one day lead. Maumee Valley is grounded in our [Mission](#), [Vision](#), [Portrait of an MV Educator](#), [Portrait of an MV Graduate](#), and commitment to [Diversity, Equity, and Inclusion](#).

**We believe in collaboration, innovation, and the power of community.**