

**Job Posting****Theatre Teacher****DEPARTMENT:** Performing Arts**POSTING DATES:****REPORTS TO:** Director of Upper School**FLSA:** Exempt

**The Performing Arts Department has an opening for a full-time teacher/director for the 2022-2023 school year. The position is two-fold: classroom teacher for Theatre classes and director of theater performances.**

**Teaching responsibilities include:**

- Designing a vibrant and challenging curriculum for classes that include: Fifth Grade Performing Arts Survey Class (a collaborative teaching class with Dance and Music), Seventh Grade Drama Class, Intro to Theatre Class (Upper School), Acting Class (Upper School) and Black Box Ensemble (Upper School).
- Creating an environment that nurtures creative exploration and expression.
- Collaborating with other faculty members to enhance the learning experience.
- Broadening the student's horizons by engaging guest artists into the classroom.
- Communicating with the parent/guardian regarding student progress.
- Other duties may be assigned.

**Directing responsibilities include:**

- Together with the Performing Arts team, selecting a musical for both upper school and middle school for the 2022-23 school year.
- Making all contract arrangements with the Publisher.
- Publicizing auditions, holding auditions, and casting.
- Creating concepts with the technical designer and costumers.
- Communicating with the parent/guardian regarding rehearsal expectations.
- Connecting, communicating and aligning the goals of the theatre department to the mission of the school.
- Establishing a rehearsal schedule.
- Overseeing the business side of the production: box office volunteers, tech dinners, publicity, printed program.

**The successful candidate should be proficient in:**

- Curriculum design.
- Working with ages 10-18.
- Various acting techniques, theatre history, and oral interpretation.
- Teaching Shakespeare to the actor.
- Using visual and audio technology to enhance the classroom and play production experience.
- Collaborating with the department chair, fellow performing arts faculty, and other school leadership for professional growth.
- Establishing parent/guardian contact for students' progress throughout the school year.

**Education and/or Experience:**

- B.A or B.F.A in Theatre

**Qualifications & Requirements**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Language Skills**

Ability to read, analyze, and interpret professional journals. Ability to write reports. Ability to effectively present information and respond to questions from parents and colleagues.

**Job Posting****Theatre Teacher****Reasoning Ability**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in either written or oral form.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel and talk or hear. The employee is frequently required to walk and reach with hands and arms. The employee is occasionally required to sit; climb or balance and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

**About Hathaway Brown**

Hathaway Brown School has a rich 146-year history of educating and empowering girls. As Ohio's oldest continually operating college-preparatory for girls, Hathaway Brown has earned a reputation for academic excellence and innovation in the region and around the country. Home of the Learn for Life signature approach, Hathaway Brown has long been devoted to a fusion of cutting-edge curriculum and experiential learning. Our approximately 850 students and 225 faculty and staff come to Hathaway Brown from 89 different communities in Northeast Ohio, and enjoy our stunning 16-acre campus in Shaker Heights, Ohio – just minutes from the cultural attractions of downtown Cleveland.

**Diversity, Equity, & Inclusion**

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered in the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities. Click [here](#) to be directed to our full DEI Statement.

Equal Opportunity Employer

Interested candidates should send a resume and statement of teaching philosophy with cover letter to:

Hathaway Brown School,  
19600 N. Park Blvd., Shaker Hts., Ohio 44122  
[hrstaffing-us@hb.edu](mailto:hrstaffing-us@hb.edu)