



Position Opening: SummerTime Camp Director

Type: Part-time Seasonal Salary (full time for five weeks in summer - no health benefits offered)

Application Deadline: November 1, 2021

Start Date: Process begins November/December. Actual feet on the ground begins early June through August for 5 weeks

Maumee Valley Country Day School seeks a detail-oriented, independent, self-starter skilled in experiential education to serve as the SummerTime Camp Director.

Key Responsibilities and Duties:

- Plan and execute a successful summertime camp for the community
- Communication is key to a successful program. The successful candidate must be able to communicate effectively, first, by soliciting camp ideas, securing teachers for a variety of classes, and managing what will add value to the program. Then, as June approaches, continue to build excitement and momentum around the camp
- Market summer camp to both the Maumee Valley community and the surrounding areas
- Manage the budget, receipts, and payroll
- Hire the instructors and counselors
- Train instructors on budget, expectations, and management of the students

Skills and Competencies:

- Exceptional organization and planning skills
- Highly creative, motivated, and innovative individual
- Exceptional technology skills, the position requires using Active Network
- Work Collaboratively
- Sense of humor
- Ability to communicate effectively to all constituencies
- Ability to execute the vision of Summertime Camp, which dovetails into the mission and vision of Maumee Valley Country Day School (Experiential, Personal, Global)

Credentials:

- Must have experience managing teachers, students, and parents
- Summer Camp experience preferred

- Out of the box thinker, motivated to provide children with an experiential, energizing summer experience
- Must be able to communicate succinctly and effectively to all constituencies in both verbal and written media

Background check:

All Maumee Valley employees and volunteers must agree to a comprehensive background check and confidentiality agreement.

HOW TO APPLY:

First, please complete this survey: <https://go.apply.ci/s/E2UrzEp33W>

Then, please email your documents in PDF format to hr@mvcds.org. Documents needed: [MVCDS Application](#), cover letter, resume, and three written professional letters of reference, and a copy of college transcripts. Please use the title of the position in the subject line of your email.

About Maumee Valley Country Day School:

At Maumee Valley Country Day School, children dream, explore, and cultivate their passions and strengths. Our faculty and staff do the same. We are more than a school and more than a group of people—we are a community of lifelong learners who inspire joy. As the only PK-12 independent school in northwest Ohio, we support an accomplished and diverse student body within a progressive academic program.

A Maumee Valley education is Personal, Experiential, and Global—it is a journey of discovery and of action that defines each child's learning experience. Through an intentionally crafted curriculum including active lessons as well as serendipitous explorations, a Maumee Valley education launches children toward the investigation of the world and helps them find their place in it. With our students at the center of our decision-making, we aspire to seek understanding, grow in our compassion and empathy, and adapt to the ever-changing world our students will one day lead. Maumee Valley is grounded in our [Mission](#), [Vision](#), [Portrait of an MV Educator](#), [Portrait of an MV Graduate](#), and commitment to [Diversity, Equity, and Inclusion](#).

We believe in collaboration, innovation, and the power of community.