

JOB POSTING

Immediate Part-time need for Toddler and Early Childhood Teachers

DEPARTMENT: Early Childhood FLSA Status: Hourly
REPORTS TO: Director *Main hour's coverage needed 3:00-6:00 pm*
POSTING DATES: January 8, 2021 Multiple positions needed: Ages 2 - 5

As one of the country's most distinguished private schools, Hathaway Brown School, with nationally recognized programs, seeks Toddler/Early Childhood Teachers. The ideal applicant will have prior experience in the areas of Early Childhood education. Dedication to the independent school setting is a must.

Summary: We are seeking individuals to assist on a part-time basis with the care and guidance of children in their Early Childhood program. We are looking for teachers who are practiced in developing and implementing curriculum, working as a collaborative member of a team, and documenting progress using appropriate developmental guidelines. Strong written and verbal communication skills are a priority. Interacts with the children in a positive and responsible manner keeping them engaged and excited to be at Hathaway Brown.

Essential Duties and Responsibilities: include the following; other duties may be assigned.

- Uses a variety of teaching methods to present subject matter to class
- Promotes problem-solving, conflict negotiation, and collaboration among students
- Maintains order in the classroom and on the playground
- Discusses pupils' cognitive, social, and motor development with parents

Competencies: To perform the job successfully, an individual should demonstrate the following competencies:

- Exhibits strong positive interpersonal skills
- Strong Oral & Written Communications - Writes clearly and informatively
- Teamwork - Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Supports everyone's efforts to succeed
- Professionalism - Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments

Qualifications:

- While a degree in Early Childhood education is preferred, it is not required
- Prior experience working with young children is required.

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered in the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities. Click [here](#) to be directed to our full DEI Statement.

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To perform this job successfully, an individual must be able to perform essential job functions described in the job description. Reasonable accommodations may be made to enable individuals with disabilities to apply and/or perform the essential functions

Interested candidates and referrals should email resume, cover letter and educational philosophy to:

hrstaffing-EC@hb.edu

Hathaway Brown School, 19600 North Park Blvd.,
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