



FACULTY JOB DESCRIPTION

Position/Title: Middle School Science and Social Studies Teacher
Appointment: January-June 2021 School Year with possible option for renewal in 2021-2022
Reports To: Director of the Middle School

Laurel School seeks talented faculty who will strive to make a difference in students' lives. We seek to attract culturally and academically diverse faculty who thrive on being engaged participants in our community. The most successful candidates succeed in a fast paced, forward-thinking educational environment. We are particularly interested in attracting teachers who view themselves as entrepreneurial, flexible, curious and creative. Laurel lives its mission: to inspire each girl to fulfill her promise and to better the world. We continually challenge our community to dream, dare, and do.

Position Summary:

Laurel School seeks a teacher for two sections of Sixth Grade Science and one or two sections of Sixth Grade Social Studies. Primary responsibilities include teaching these inquiry-based courses; curricula include the scientific method, Newton's laws, experimental design, space among others, as well as medieval Japan, preColumbian Americas, and the Renaissance. The position entails the design, detailed planning and instruction of engaging and student-centered curricula. All middle school teachers demonstrate a commitment to diversity and to the education of girls.

Duties and responsibilities include:

- Design and implementation of daily lessons and appropriate, authentic assessments in each core curricular area
- Membership on a grade level team, including attending weekly meetings to collaborate on the academic program and student support
- Regularly reporting on student progress in detailed narrative form
- Completion of other duties as assigned.
- Daily instruction both in the planned classroom environment and in one-on-one help sessions
- Assignment and timely evaluation of student work
- Reporting regularly in detail in narrative form about student learning
- Record keeping of student participation, progress, and assessments
- Timely and proactive communication with parents about student progress
- Collaboration with faculty and staff, especially with grade-level colleagues in the instruction of a curriculum that is tightly paired with other courses, including thematic overlap and some shared projects
- Advising a group of middle school students, about 10-14 girls, on their academic and social development
- Teaching an ungraded elective to Sixth through Eighth Graders
- Completion of other duties as assigned such as participation in field trips and supervision during arrival, lunch and recess, and supervision of non-academic activities, e.g., study halls

Required Qualifications:

The successful candidate will hold a bachelor's or graduate degree with majors and/or extensive coursework in science, social science(s), the humanities, and/or education, as well as interest or teaching experience at the middle school level; 3 or more years' experience preferred. S/he/they possess a positive attitude, excellent written and verbal skills, strong organizational skills, and proven success within a work setting that requires collaboration, cooperation, and collegiality. The candidate must possess or acquire and maintain a State of Ohio issued teaching certificate, non-tax certificate or substitute license.

Salary:

Laurel offers competitive compensation and a comprehensive benefits package.

To Apply:

Please see www.laurelschool.org for further information and a job application.

Work Environment:

Laurel School is a dynamic, forward-thinking, K-12 girls' school with a co-ed pre-primary division, where every child is well known. As a Facing History and Ourselves School, Laurel is fully committed to equity and inclusion; we actively seek a culturally diverse faculty and staff.

Laurel teachers are committed to:

- the study of research on girls' education
- integrating this knowledge into classroom practice
- working with each girl to fulfill her promise
- flexibility and openness to new ideas
- the academic and social development of girls
- involving parents as partners in the educational process
- the creation of a classroom community
- the integration of community-based learning projects at the classroom level and as a part of the whole school community
- equity and inclusion
- multicultural education
- outdoor education and sustainability

Laurel enjoys an outstanding local and national reputation and is home to the Laurel Center for Research on Girls. In a highly competitive school landscape, Laurel is fortunate to be a school of choice in Cleveland. Our emphasis on the whole child and our legacy of excellence in the teaching of girls set us apart. Located in Shaker Heights, OH (15 minutes from downtown Cleveland) with an additional rural campus 17 minutes away, the school has an urban/rural advantage. The work environment is noted for being family-friendly and flexible. The feeling in the school is joyous, collaborative, and innovative. Our curricular philosophy emphasizes community-based, interdisciplinary and experiential learning. Collaboration and reflective practice are key to pedagogy at Laurel. The school is fully committed to a culturally diverse faculty and student body.

Laurel School is dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race; color; religion; sex; national origin; handicap or disability; sexual orientation; or status as a veteran, Vietnam era, or special disabled veteran.