

**Position Type:** Guidance Counselor (Part Time or Full Time option)

**Location:** Beachwood, Ohio

**Date Available:** 08/17/20

**Minimum Qualifications:** Bachelor's Degree in School Counseling, Social work or related field. Excellent written and verbal communication skills. Ability to balance administrative and direct service tasks necessary. Preferred but not required, someone with three years of experience in a guidance counselor role in an elementary or middle school setting.

The guidance counselor should demonstrate a passionate and energetic commitment to the Joseph and Florence Mandel Jewish Day School's mission and vision. Experience with providing classroom guidance, creative problem solving and utilizing a collaborative approach is essential. The counselor should be thoroughly familiar with recent developments in education in order to assess and implement a high-quality program.

Responsibilities include:

- Implement and oversee a middle school and elementary school guidance program that provides students with a safe and non - judgemental environment.
- Assist school administrators and educators with planning and implementing school - related programs and events.
- Analyze student performance in the classroom to provide guidance and identify potential problems.
- Communicate with teachers, parents and administrators on an ongoing basis about behavioral and academic challenges.
- Serve as a productive member of the Learning Enhancement Team.
- Engage in school life and other duties as assigned.

Joseph and Florence Mandel Jewish Day School, a private school, develops ethical leadership, confident critical thinking, and a lifelong love of learning. By integrating superior general academics and Judaic studies, Mandel JDS achieves academic excellence in a nurturing, welcoming environment that engages and teaches to the whole child. If you would like to be considered for the position, please send a resume and cover letter to Gussie Singer (Director of Intervention Services) at [gsinger@mandeljds.org](mailto:gsinger@mandeljds.org).

