



THE MIAMI VALLEY SCHOOL

Job Posting: Assistant Head for Finance and Operations

The Miami Valley School's mission is to challenge young people of promise to become self-sustaining learners and compassionate global citizens. For a half-century, The Miami Valley School has provided a unique learning option for families in the Dayton, Ohio community.

The Miami Valley School seeks an experienced and professional administrator to join a welcoming school community and a collaborative administrative team to build on the successes of the past and help lead the school into a strong financial future.

The Assistant Head of School for Finance and Operations supervises and oversees the work of the business office personnel, director of facilities, health services, coordinator of grounds and transportation, director of the extended day program, director of summer programs, school receptionist, director of technology and innovation, and the Human Resource Coordinator.

Excellent benefits. Salary commensurate with experience.

To apply:

Send a letter of interest and CV/ resume to:

hr@mvschool.com

Please indicate the job title in the subject line.

Please do not call the school directly.