



Position Opening: SummerTime Camp Director

Type: Part-time Seasonal Salary (full time for five weeks in summer - no health benefits offered)

Application Deadline: October 2018

Start Date: Process begins November/December. Actual feet on the ground begins early June through August for 5 weeks

Maumee Valley is the only secular, PS-12 independent school in northwest Ohio and boasts an accomplished and diverse student body, rigorous academic program, and an impressive college profile. A Maumee Valley education is Personal, Experiential, and Global.

SummerTime Camp Director

A Maumee Valley employee is a guide who orchestrates learning for students in ways that are engaging, challenging and relevant. The successful candidate is a resourceful and innovative educator who utilizes a range of pedagogical techniques in order to reach all learners. All learners will feel safe, respected and confident in the environment created by this candidate. We ask all of our employees to do the following:

- Fully embrace [MV's mission](#), the [MV2020 Vision](#), and the [portrait of an MV graduate](#)
- Recognize and embrace [Diversity](#)
- Place student needs at the center
- Work collaboratively
- Personalize instruction
- Organize learning around experiences
- Structure learning to make global connections

Key Responsibilities and Duties:

- Plan and execute a successful summertime camp for the community
- Communication is key to a successful program. The successful candidate must be able to communicate effectively, first, by soliciting camp ideas, securing teachers for a variety of classes, and managing what will add value to the program. Then, as June approaches, continue to build excitement and momentum around the camp
- Market summer camp to both the Maumee Valley community and the surrounding areas
- Manage the budget, receipts, and payroll
- Hire the instructors and counselors
- Train instructors on budget, expectations, and management of the students

Skills and Competencies:

- Exceptional organization and planning skills

- Highly creative, motivated and innovative individual
- Work Collaboratively
- Sense of humor
- Ability to communicate effectively to all constituencies
- Ability to execute the vision of Summertime Camp, which dovetails into the mission and vision of Maumee Valley Country Day School (Experiential, Personal, Global)

Credentials:

- Must have experience managing teachers, students and parents
- Summer Camp experience preferred
- Out of the box thinker, motivated to provide children with an experiential, energizing summer experience
- Must be able to communicate succinctly and effectively to all constituencies in both verbal and written media

Background check:

All Maumee Valley employees and volunteers must agree to a comprehensive background check.

HOW TO APPLY:

Please email your documents in PDF format to hr@mvcds.org. Documents needed: [MVCDS Application](#), cover letter, resume, three written professional letters of reference, and a copy of college transcripts. Please use the title of the position in the subject line of your email.