



FACULTY JOB DESCRIPTION

Position/Title: Middle School Mathematics Teacher – Long Term Substitute
Appointment: Fall 2018
Reports To: Director of the Middle School

Laurel School seeks talented faculty who will put our students first and strive to make a difference in their lives. We seek to attract culturally and academically diverse faculty who thrive on being engaged participants in our community. The most successful candidates see opportunities before problems, can laugh at themselves and succeed in a fast paced, forward-thinking educational environment. We are particularly interested in attracting teachers who have lived internationally, who have experience in residential settings, who view themselves as entrepreneurial, flexible, curious and creative. Laurel lives the mission: to inspire each girl to fulfill her promise and to better the world. We continually challenge our community to dream, dare, and do.

Position Summary

We are seeking a dynamic and talented teacher who can teach three sections of PreAlgebra to Seventh and Eighth Graders, including two sections of Seventh Grade, one of which is accelerated, and a second year of Algebra preparation in Eighth, as well as a section of Fifth Grade “Math Studio,” an accelerated mini-course designed to prepare precocious mathematicians for Algebra in Sixth or Seventh Grade. The ideal teacher will create a rich learning environment, employ varied teaching approaches and use multiple tools to assess student understanding. S/he will have the ability to work collaboratively with other teachers on interdisciplinary curricula, and will be guided by differentiated instructional methods in developing and delivering effective lessons to a diverse group of learners. Enthusiasm about devising a variety of student experiences will be key: developing curriculum that uses our 140-acre Butler Campus as a classroom, asking students to pursue inquiry-based learning, designing projects to use as dynamic assessment tools, and encouraging class discussions as a way to deepen student understanding. Flexibility, a sense of humor and a deep desire to be an educator inside and out of the classroom—working with students in many capacities—are invaluable qualities at Laurel School.

Duties and responsibilities include:

- Preparation and implementation of daily lessons
- Delivery of assignments and timely evaluation of all relevant class work and student progress
- Design and implementation of appropriate, authentic assessments and support of individual student learning styles
- Timely and proactive communication with parents about student progress
- Serving as an Advisor or Co-Advisor to a small group of students
- Collaboration with other members of the faculty, administration and staff on experiential, interdisciplinary and community-based opportunities that add to the school community
- Active participation in all faculty and staff meetings
- Effective and timely communication with varied school constituencies in person, through email and through voice mail
- Supervision and/or participation in non-academic activities and duties, including drop-off/pick-up, lunch/recess and study hall
- Social-emotional and academic advising or co-advising of Seventh Grade students and conferencing with advisee parents

Required Qualifications

The successful candidate must have a Bachelor's or Master's degree in mathematics, or a related field. Minimum five years teaching experience at the middle school level preferred. The successful candidate will also possess a positive attitude, excellent written and verbal skills, strong organizational skills, and proven success within a work setting that requires collaboration, cooperation, and collegiality. The candidate must possess or acquire and maintain a State of Ohio issued teaching certificate. Ability to lead one or more co-curricular activities, or to coach a sport, is generally desirable. The school welcomes the opportunity to continue to find ways to diversify our faculty.

Salary

Laurel offers competitive compensation and a comprehensive benefits package.

To Apply

Please see www.laurelschool.org for further information and job application.

Work Environment

Laurel School is a dynamic, forward-thinking, K-12 girls' school, with a co-ed pre-primary division where every child is well known. As a Facing History and Ourselves School, Laurel is fully committed to equity and inclusion; we actively seek culturally diverse faculty and staff.

Laurel teachers are committed to:

- the study of research on girls' education
- integrating this knowledge into classroom practice
- working with each girl to fulfill her promise
- flexibility and openness to new ideas
- the academic and social development of girls
- involving parents as partners in the educational process
- the creation of a classroom community
- the integration of community-based learning projects at the classroom level and as a part of the whole school community
- equity and inclusion
- multicultural education
- outdoor education and sustainability

Laurel enjoys an outstanding local and national reputation and is home to the Laurel Center for Research on Girls. In a highly competitive school landscape, Laurel is fortunate to be a school of choice in Cleveland. Our emphasis on the whole child and our legacy of excellence in the teaching of girls set us apart. Located in Shaker Heights, OH (15 minutes from downtown Cleveland) with an additional rural campus 17 minutes away, the school has an urban/rural advantage. The work environment is noted for being family-friendly and flexible. The feeling in the school is joyous, collaborative, and innovative. Our curricular philosophy emphasizes community-based, interdisciplinary and experiential learning. Collaboration and reflective practice are key to pedagogy at Laurel. The school is fully committed to a culturally diverse faculty and student body.

Laurel School is dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race; color; religion; sex; national origin; handicap or disability; sexual orientation; or status as a veteran, Vietnam era, or special disabled veteran.