

## Job Posting

### Theatre Teacher – Part-time

**DEPARTMENT:** Performing Arts

**POSTING DATES:** 6/05/2017 until filled

**REPORTS TO:** Director of Upper School

**FLSA:** Exempt

The Performing Arts Department has an opening for a part-time teacher/director for the 2017-2018 school year. The position is two-fold: classroom teacher for Theatre classes and director of the Upper School Spring Play.

#### Teaching responsibilities include:

- Designing a vibrant and challenging curriculum for first year acting students.
- Establishing Movement for the Actor.
- Creating an environment that nurtures creative exploration and expression.
- Collaborating with other faculty members to enhance the learning experience.
- Broadening the student's horizons by engaging guest artists into the classroom.
- Communicating with the parent/guardian regarding student progress.
- Other duties may be assigned.

#### Directing responsibilities include:

- Selecting a play for Spring Production 2018.
- Making all contract arrangements with the Publisher.
- Publicizing auditions, holding auditions, and casting.
- Creating concept with the technical designer and costumer.
- Communicating with the parent/guardian regarding rehearsal expectations.
- Establishing a rehearsal schedule.
- Oversee the business side of the production: box office volunteers, tech dinners, publicity, printed program.

#### The successful candidate should be proficient in:

- Curriculum design.
- Working with ages 13-18.
- Various acting techniques, theatre history, and oral interpretation.
- Teaching Shakespeare to the actor.
- Using visual and audio technology to enhance the classroom and play production experience.
- Collaborating with the department chair, fellow performing arts faculty, and other school leadership for professional growth.
- Establishing parent contact for students' progress throughout the school year.

#### Education and/or Experience:

- B.A or B.F.A in Theatre, M.F.A preferred.

Interested candidates should send a resume, 3 professional references and statement of teaching philosophy, with cover letter to:

Hathaway Brown School, HR ID#TAT60517  
19600 North Park Boulevard, Shaker Heights, Ohio 44122

[hrstaffing-us@hb.edu](mailto:hrstaffing-us@hb.edu) [www.hb.edu](http://www.hb.edu)