



## **FACULTY JOB DESCRIPTION**

**Position/Title:** Outdoor Pre-Primary Co-Teacher  
**Appointment:** School Year 2017/2018  
**Reports To:** Director of the Primary School

**This is currently a part time position (60% - five mornings) with the possibility of additional hours depending upon student enrollment.**

Laurel School is seeking talented faculty who will put our students first and strive to make a difference in their lives. We seek to attract culturally and academically diverse faculty who thrive on being engaged participants in our academic community. The most successful candidates see opportunities before problems and can laugh at themselves while succeeding in a fast-paced, forward-thinking educational environment. Laurel lives its mission: to inspire each girl to fulfill her promise and to better the world. We continually challenge our community to dream, dare, and do.

### **Position Opening:**

The Outdoor Pre-Primary program offers a unique teaching experience. Twelve 3 – 5 year-old children spend each morning in the forest of our 140-acre Butler Campus. A yurt is available when weather conditions require an indoor space. We provide an emergent curriculum that aims to foster a sense of wonder, to guide rather than compel, and to encourage lines of inquiry developed by the children. The teaching style is inquiry-based. An Outdoor Pre-Primary co-teacher shares in all aspects of running the program.

### **Duties and responsibilities include**

- Guide children in exploration and discovery
- Model joy and respect for the natural world
- Coach children to develop curiosity, persistence, creativity, problem-solving, confidence and resilience
- Encourage children to make choices independently and to listen to their body signals
- Work with children individually and in groups
- Assess learning of each child continually
- Participate as a member of the entire Pre-Primary team and collaborate with colleagues school wide
- Attend divisional and all-school meetings and events as needed
- Ensure the health, safety and well-being of students through site-surveys and frequent check-ins with students
- Maintain clear communications with families to achieve common goals
- Supervision of children during lunch and dismissal as assigned
- Support divisional and school wide initiatives

## **Required Qualifications**

The ideal candidate would be an avid outdoor enthusiast who approaches each day with a sense of joy and wonder about the natural world. She or he must have a college degree, preferably in Early Childhood Education, and have 3 – 5 years of Pre-Primary classroom experience. A positive attitude, excellent written and verbal communication skills and demonstrated success in a work setting requiring collaboration, cooperation and collegiality are essential. The candidate must acquire and maintain a State of Ohio issued teaching certificate. The ability to lead one or more co-curricular activity, or to coach a sport, is desirable. Interest in coaching speech or debate is especially welcome at this time. The school welcomes the opportunity to continue to diversify our faculty.

## **Salary**

Laurel offers competitive compensation and a comprehensive benefits package.

## **To Apply**

Interested candidates are encouraged to review Laurel's curricular philosophy at [www.laurelschool.org](http://www.laurelschool.org). To apply for the position, please send the following to the address below:

- Cover letter reflecting why Laurel may be the best community for you and/or information on how you could further the goal of a culturally or academically diverse environment
- Current resume
- Completed application (see website)

## **No Phone Inquiries Please**

Outdoor Pre-Primary Co-Teacher  
Attn: HR, Miriah Seckel  
Laurel School  
One Lyman Circle  
Shaker Heights, OH 44122

Please see [www.laurelschool.org](http://www.laurelschool.org) for further information and a job application.

*Laurel School is dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race; color; religion; sex; national origin; handicap or disability; sexual orientation; or status as a veteran, Vietnam era, or special disabled veteran.*

## **Work Environment:**

Laurel School is a dynamic, forward-thinking, K-12 girls' school, with a co-ed pre-primary division where every child is well known.

*Laurel teachers are committed to:*

- the study of research on girls' education
- integrating this knowledge into classroom practice
- working with each girl to fulfill her promise
- flexibility and openness to new ideas

- the academic and social development of girls
- involving parents as partners in the educational process
- the creation of a classroom community
- the integration of community-based learning projects at the classroom level and as a part of the whole school community
- equity and inclusion
- multicultural education
- outdoor education and sustainability

Laurel enjoys an outstanding local and national reputation and is home to the Laurel Center for Research on Girls. In a highly competitive school landscape, Laurel is fortunate to be a school of choice in Cleveland. Our emphasis on the whole child and our legacy of excellence in the teaching of girls set us apart. Located in Shaker Heights, OH (15 minutes from downtown Cleveland) with an additional rural campus 17 minutes away, the school has an urban/rural advantage. The work environment is noted for being family-friendly and flexible. The feeling in the school is joyous, collaborative, and innovative. Our curricular philosophy emphasizes community-based, interdisciplinary and experiential learning. Collaboration and reflective practice are key to pedagogy at Laurel. The school is fully committed to a culturally diverse faculty and student body.