**Lower School Chinese Teacher**

**THE POSITION:** Hawken School is seeking a Chinese teacher to be a part of our vibrant Lower School team at the Lyndhurst campus for the 2017-18 school year. The essential duties/responsibilities of this position include, but are not limited to, the following:

* Teach Chinese to grades Prekindergarten through Fifth grade;
* Serve as a member of the special area teacher planning team;
* Partner with the Middle School Chinese teacher to plan and grow the Prekindergarten through Eighth grade curriculum and program, with a focus on creating continuity for students and best practices in language instruction;
* Perform any other non-teaching duties as assigned by the Director or Head of School

**QUALIFICATIONS:** Hawken School seeks a dynamic and innovative individual committed to teaching the total child. Qualified applicants should have an undergraduate degree in Chinese, Education, or a related field. Requirements include fluency of Mandarin Chinese, knowledge of Chinese history and culture, and a general love of language and young children. Travel experience and knowledge of independent schools is preferable. Candidates should have an understanding of the developmental needs of the age groups, flexibility, energy, creativity, high expectations, and a sense of humor. Experience with Responsive Classroom and project-based learning a plus. Candidates should be willing and eager to assist in the life of the School and be effective in dealing with colleagues and parents. One of Hawken’s principles, to appreciate difference and individuality, is at the forefront in our search and we are keenly interested in candidates with a proven commitment to engaging in and promoting a diverse, multicultural community.

**THE SCHOOL:** Founded in 1915 in Cleveland, Ohio, Hawken School is a coeducational, globally minded independent day school for grades preschool through 12. Committed to the development of character and intellect, Hawken prepares its diverse community of over 1,000 students for successful and fulfilling lives. Innovative schedules support individualized student attention, and educational partnerships with world-renowned institutions offer real-world learning opportunities. The school’s tradition of academic excellence and nationally recognized programming provide the skills needed to thrive in an increasingly complex and dynamic world.

With three academic campuses within 25 minutes of downtown Cleveland and an urban extension center in the cultural heart of the city at University Circle, Hawken provides a demanding and integrated course of study in a nurturing, supportive environment. To support our innovative programming, stunning new facilities have recently been completed at both our Lyndhurst and Gates Mills campus. Well recognized as a community that promotes passionate teaching, engaged learning, and confident self-expression, the school is committed to eliciting the full academic, artistic, and athletic potential in every student. Substantial professional development opportunities support and maintain exceptional creativity and collaboration in a classroom that expands into the greater community, locally and worldwide. To learn more about Hawken School, visit our website at [www.hawken.edu](http://www.hawken.edu).

**HOW TO APPLY:** Qualified applicants should send a cover letter, resume and references to lowerschoolemployment@hawken.edu, Attn: Courtney Martin, Director of the Lower School.

Hawken School is an equal opportunity employer dedicated to promoting diversity in the workplace and strongly urges all qualified individuals to apply.