

## **Columbus Jewish Day School Fourth Grade General Studies Faculty Job Description**

### **Purpose**

The purpose of the fourth grade full time General Studies Faculty position is to teach and model exciting learning and discovery. We have a two teacher model in each grade that encourages integration between and among the school's areas of study.

The strongest candidate will exhibit mastery in differentiating instruction according to learning differences. Teachers have the specific responsibility for: supervising students within the classroom and other assigned areas; developing engaging and inspiring lesson plans and delivering group and individual student instruction within established curriculum guidelines; collaborating with other teachers, other professional staff, and administrators in addressing instructional and/or classroom issues; and responding inquiries from parents/guardians regarding instructional program and student progress.

Columbus Jewish Day School is seeking talented faculty who will put our students first and strive to make a difference in their lives. We seek to attract culturally and academically diverse faculty who thrive on being engaged participants in our academic community. The most successful candidates see opportunities before problems and can laugh at themselves while succeeding in a fast-paced, progressive, experiential educational environment. This teacher would be responsible for the design, detailed planning, and instruction of child-centered, age-appropriate curricula in language arts, math, science and social studies.

This position reports to the Principal and Head of School.

### **Duties and Responsibilities**

- Understanding of and a commitment to CJDS Vision and Mission
- Conduct self in presence of students, parents, and visitors in manner which models the values and behaviors CJDS seeks to teach
- Consistently and effectively teach CJDS cultural norms of behavior
- Develop and sustain relationships with colleagues, parents, and members of the CJDS community that are professional, collegial, and collaborative
- Manage personal problems in manner which does not interfere with professional performance
- Manage confidentiality aspect of student, parent, and colleague relationships, and of internal CJDS affairs according to established school guidelines
- Establish and maintain appropriate personal boundaries in relationships with students, parents, and colleagues
- Work hours M, Wed, Th 7:50am-3:50pm; Tuesdays 7:50-5pm; Fridays 7:50am- 2:50pm, plus occasional events and retreats
- Carry out lunch duty, recess duty, morning duty, and bus duty assignments effectively

- Participate in and share learning from professional development opportunities
- Abide by all policies articulated in the Employee Handbook and other school and board policies
- Be supportive of the activities and events of all the divisions of the school
- Serve on school-wide and standing committees as needed.
- Engage in continuous learning to maintain and enhance knowledge of subject area and pedagogy practices.
- Prepare for and facilitate Parent-Teacher Conferences
- Maintain licensure as required by the Ohio Department of Education

**Required Qualifications:**

The successful candidate holds a Degree in Education with K-6 certification and preferably at least 3 years of experience as a teacher leader capable of implementing, and evaluating and where needed, revising/designing curriculum for and teaching Language Arts, Science, Math, and Social Studies. Experience with Orton-Gillingham method preferred. She or he must possess a positive attitude, excellent written and verbal skills, strong organizational skills, and proven success within a work setting that requires collaboration, cooperation, and collegiality. The candidate must possess or acquire and maintain a State of Ohio issued teaching certificate.

**Salary:**

CJDS offers competitive compensation and a comprehensive benefits package.

**To Apply:**

Interested candidates are encouraged to review CJDS's curricular philosophy at [www.cjds.org](http://www.cjds.org)

To apply for the position, please email the items below to:

Rabbi Dr. Tali Zelkowitz, Head of School at: [tzelkowitz@cjds.org](mailto:tzelkowitz@cjds.org), with the subject heading: Intermediate Grade Teacher Opening

1. Cover letter that describes a) how CJDS may be the best professional community for you to learn and grow, and b) some examples of areas of passion that you would be interested to bring to CJDS to enrich our education and learning culture.
2. Current resume

**About CJDS:**

CJDS is a K-6 Jewish Day School that offers a dynamic, progressive, integrated K-6 experiential education, where every child is well known and a valued community member.

CJDS lives its mission of providing each student with the Intellectual Sophistication, Social Responsibility and Personal Authenticity they need to be creative participants in and active contributors to complex contemporary American life. *CJDS is dedicated to providing equal employment opportunities to all personnel and applicants for employment without regard to race; color; religion; sex; national origin; handicap or disability; sexual orientation; or status as a veteran, Vietnam era, or special disabled veteran.*

CJDS is located in New Albany, OH (20 minutes from downtown Columbus). The work environment is noted for being family-friendly and flexible. The feeling in the school is joyous, collaborative, and innovative. Our curricular philosophy emphasizes community-based, interdisciplinary and experiential learning. Collaboration and reflective practice are integral to the climate at CJDS.

Please see [www.cjds.org](http://www.cjds.org) for further information.