



Job Title: **CHINESE TEACHER-UPPER SCHOOL**

FLSA: Exempt/Faculty

Reports to: Director of Upper School

Posting Dates: April 20-May 5, 2017

Summary

The World Language Department at Hathaway Brown School anticipates a full-time opening for an Upper School Chinese instructor beginning August 2017. Applicants should be able to teach all levels of Chinese Language and Culture.

Position: Teachers hold primary responsibility for the development and implementation of each school's curriculum and the success of its students. Applicants must be fluent and linguistically proficient in the Chinese language, demonstrate a passion and expertise for teaching, and have experience with all aspects of classroom teaching. Proficiency in reading, writing and speaking skills is a must. Experience with classroom technology is preferable. Contributions to other areas of school life may include tutoring, clubs, or mentoring. Strong communication skills and the ability to collaborate with a team will be essential.

Responsibilities include:

- Creating a warm and challenging teaching environment that fosters the love of learning and the Chinese language.
- Combining vocabulary, grammar, reading, writing and speaking skills for a holistic teaching approach.
- Fostering the well-being of students in the upper school by both challenging and supporting them
- Effectively delivering developmentally appropriate curriculum and instruction that responds to a variety of individual student profiles.
- Sharing best practices with other teachers and collaborate with them to improve instructional and assessment practices.
- Keeping the classroom environment organized, attractive and safe.
- Developing a strong Chinese program for both heritage and new speakers of the language.
- Chaperoning and planning international travel for students to Chinese speaking countries every few years.
- Actively participating in the life of the Upper School community.

The successful candidate will be:

- Fluent and linguistically proficient in the Chinese language. Demonstrate a passion and expertise and proven results with the ability to provide classroom instruction at an appropriate level.
- Well versed in the Chinese culture.
- Confident in the use of technology in the classroom to engage learners
- Willing to collaborate with department chair, faculty and other school leadership.
- Facilitate regular parent/guardian communications to discuss student progress.
- Able to mentor a small group of students, maintaining parent contact for those students' academic and social-emotional progress throughout the school year.

Education and/or Experience:

- Bachelor's degree required, Masters preferred. Facility with an additional language a plus.
- Prefer valid OH teaching certificate/license in subject area to be taught.

Please email resume and cover letter to: hrstaffing-us@hb.edu

Hathaway Brown School, ID #CT042017

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Shaker Heights, Ohio 44122



An equal opportunity employer, Hathaway Brown believes that a multicultural perspective is an essential element of a 21st Century education, and values diversity in its student body, faculty and staff. Compensation and opportunities for professional growth are exceptional.

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